Anne Cobb

MONTEREY PENINSULA
COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD
REGULAR MEETING
ALMADEN ROOM - COLLEGE CENTER
MONTEREY PENINSULA COLLEGE
MONTEREY, CALIFORNIA

Tuesday, November 19, 1991

AGENDA

A. CLOSED SESSION — Closed Session 5:00 PM

The Governing Board will meet in Closed Session (before the Open Session on regular agenda items) to consider matters appropriate for Closed Session as authorized by Sections 3549.1 and 54956.7 through 54957.7, Government Code, and Section 72122, Education Code, and as otherwise provided by law. Required action on these matters will be taken when the Board meets in Open Session (or at the next public meeting). Items under discussion this date:

LITIGATION/PENDING LITIGATION.

B. CALL TO ORDER — Call to Order 5:30 PM

C. ROLL CALL — Roll Call

D. HEARINGS OF GROUPS, INDIVIDUALS, OR DELEGATIONS — Hearings

E. RECOGNITION — Recognition

- Moment of Silence: Mr. Scott Moore
- MPCEA: Bench for Handicapped Students
- Donn Squire - Cypress Swim Club
- Board Member Emeriti:
  Ms. Jane Haines
  Dr. George J. Faul
- New Board Members:
  Dr. Robert Infelise
  Ms. Caroline Page (Re-elected)
  Mr. James Philpot

F. REPORT FROM ACADEMIC SENATE — Senate Report

G. COMMUNICATIONS — Communications

H. CONSENT — Consent Resolution

BE IT RESOLVED:

1. That the Minutes of the Regular Meeting held Tuesday, October 15, 1991, be approved. — Action recommended: Accept Minutes

2. That the following gifts to the College be accepted with appropriate thanks to the donors: — Action recommended: Accept Gifts

   a. An $8,100 donation from the AT&T Pebble Beach National Pro-Am Youth Fund:

      - $3,500 Golf Program
      - $3,500 Dan Searle Scholarship Program
      - $1,100 to purchase two computer software programs to assist low vision and blind students.

   b. Ten dollars donated to the General Scholarship Fund in memory of Mr. Ray Parker, the gift of Mr. & Mrs. Cloan Powell of Ocala, Florida.

   c. Seven books on Early Childhood Education donated to the Library, the gift of Mr. James L. Hymes, Jr. of Carmel.

3. That the Governing Board approve a three week child-rearing leave for Deborah Ruiz, Librarian, from approximately March 4 - 24, 1991. — Action recommended: Approve 3 week child-rearing leave for D. Ruiz, Lib., from approx March 4 through 24, 1991

4. That the Governing Board accept the retirement of Phyllis Tyler, Division Office Manager - Social Science, effective March 31, 1991. — Action recommended: Accept retirement of Phyllis Tyler, Div Office Manager - Social Science, effective 3/31/91

5. That the Governing Board accept the resignation of Susan Mason, Drama tenure track instructor, effective December 20, 1991. — Action recommended: Accept resignation of Susan Mason, Drama Instructor, effective December 20, 1991

6.	That the Governing Board approve employment of Diann Matheson as a full-time temporary contract instructor in Drama for the Spring Semester, 1992.	Action recommended: Approve employment of Diann Matheson as a full-time temp contract instructor for Sp Sem 1992
7.	That the Governing Board approve the Independent Contract between David Junkin, (Independent Contractor) and Monterey Peninsula College to provide coverage and assistance in the area of College Security.	Action recommended: Approve the Independent Contract between D. Junkin and MPC to provide coverage and assistance in the area of College Security
8.	That the Governing Board authorize recruitment for Upward Bound Counselor, temporary position, to begin Spring Semester, 1992.	Action recommended: Authorize recruitment for Upward Bound Counselor, temporary position, to begin Spring Semester, 1992
9.	That the Governing Board approve equivalency to State minimum requirements for Adapted Physical Education Instructor for Emilia Benavente.	Action recommended: Approve emergency equivalency to State minimum requirements for Adapted P.E. Instructor for Emilia Benavente
10.	That the Governing Board approve emergency equivalency based on eminence for Barney Hulse for Drama 135 - Musical Comedy Workshop.	Action recommended: Approve emergency equivalency based on eminence for Barney Hulse for Drama 135 Musical Comedy Wksp
11.	That the Governing Board approve equivalency based on eminence for Linda Kingsley in the specific course listing ESL 500/900 - Individualized Study in English.	Action recommended: Approve emergency equivalency based on eminence for Linda Kingsley in the specific course listing ESL 500/900 Individualized Study in English
12.	That the Governing Board approve emergency equivalency based on eminence for Cesare Paci in Italian 110 for Fall Semester, 1991.	Action recommended: Approve emergency equivalency based on eminence for Cesare Paci in Italian 110 for Fall Sem, 1991

13.	That the individuals named be employed as so indicated for the 1991 Fall Semester and the Fort Ord September and October Terms.	Action recommended: Approve employment of the individuals listed for hourly, assignments as indicated for 1991 Fall Semester and the Fort Ord September and October Terms
14.	That the individuals named on the list (Short Term Classified Employees) be employed as so indicated.	Action recommended: Approve Employment of Short-Term Classified Employees
15.	That the September Supplemental Payroll, in the amount of $38,842.88, and the October Regular Payroll, in the amount of $1,454,523.60, be approved.	Action recommended: Approve Payroll Report
16.	That Commercial Warrants #248107-248169, #246064-246160, #244546-244597, #243177-243249, and 240992-241003 in the amount of $667,374.77, be approved.	Action recommended: Approve Commercial Warrants
17.	That Purchase Orders #920767-921004, in the amount of $241,174.24, be approved.	Action recommended: Approve Purchase Orders
18.	That signatories be authorized for the various bank accounts which are maintained by Monterey Peninsula College; and BE IT FURTHER RESOLVED, That Ms. Pegi Ard, Interim Chief Business Officer; Dr. David W. Hopkins, Jr., Superintendent/President; and, Dr. Jack D. Bessire, Assistant Superintendent/Vice President, be authorized as signatories for contracts and other official documents, effective October 4, 1991. This action to supersede all previous authorizations.	Action recommended: Authorize a change in signatories for the various bank accounts, contracts, and other official documents to include Ms. Pegi Ard, Dr. Jack D. Bessire, & Dr. David W. Hopkins, Jr., effective October 4, 1991
19.	That Ms. Pegi Ard, Interim Chief Business Officer; Dr. David W. Hopkins, Jr., Superintendent/ President; Dr. Jack D. Bessire, Assistant Superintendent/Vice	Action recommended: Authorize Ms. Pegi Ard, Dr. David Hopkins, Dr. Jack D. Bessire, & Ms. Carol

	President; and Ms. Carol Simpson, Director of Fiscal Services, be authorized and empowered to approve all expenditure warrants for the Monterey Peninsula Community College District, effective October 4, 1991. This action will supersede all previous authorizations.	Simpson as signatories for all expenditure warrants for MPCCD, effective October 4, 1991
20.	That Ms. Pegi Ard, Interim Chief Business Officer, be appointed as the District's representative on the Board of Directors of the Bay Area Community College Districts Joint Powers Agency for Property and Liability.	Action recommended: Approve appointment of Pegi Ard as the District's rep on the Bd of Directors of the Bay Area Comm Coll Districts Jt Powers Agency for Property & Liability
21.	That Ms. Pegi Ard, Interim Chief Business Officer, be appointed as alternate representative to the Board of Directors of the Monterey County Schools Workers' Compensation Joint Powers Agency, effective October 4, 1991.	Action recommended: Appoint Ms. P. Ard as alternative rep to the Bd of Dir of the Mty Cty Schools Workers' Comp Jt Powers Agency
22.	That the claim from Mr. Charles Bido, in the amount of $274.82, for a broken windshield, be approved.	Action recommended: Approve claim of $274.82 from Mr. C. Bido
23.	That the claim from Ms. Rebecca Amy Dean be denied and that the claim be forwarded to the College's insurance broker for disposition.	Action recommended: Deny claim from Ms. R.A. Dean and forward claim to the College's insurance broker
24.	That the claim from Ms. Catherine F. Ware for damages to her car be denied, and that the claim be forwarded to the College's insurance broker for disposition.	Action recommended: Deny claim from Ms. C. F. Ware and forward claim to the College's insurance broker
25.	That the claim from Ms. Santinha Young be denied, and that the claim be forwarded to the College's insurance broker for disposition.	Action recommended: Deny claim from Ms. Santinha Young and forward claim to the College's insurance broker

I. NEW BUSINESS

1.	BE IT RESOLVED, That the MPC campus Amphitheater be renamed the "Allen Griffin Memorial Amphitheater" and that an appropriate plaque be prepared and located at the site.	ACTION Rename the Amphitheater, "Allen Griffin Memorial Amphitheater" and provide appropriate plaque
2.	BE IT RESOLVED, That the following Sabbatical Leaves for 1992-93 be approved: - Richard Abend Full Year, 1992-93 - Nancy Stevenson Full Year, 1992-93 - Vito Victor Full Year, 1992-93	ACTION Approve Sabbatical Leaves For Full Year 1992-93: R. Abend N. Stevenson V. Victor
3.	SELF-STUDY ACCREDITATION REPORT/UPDATE	INFORMATION
4.	BE IT RESOLVED, That Board Policies 3015, 3100, 4000, 4005, 4130, 4140, 4145, be approved as proposed or as revised.	ACTION Approve Board Policies 3015, 3100, 4000, 4005, 4130, 4140, & 4145
5.	BE IT RESOLVED, That the list of courses recommended by the Curriculum Advisory Committee and the President's Cabinet be approved as proposed.	ACTION Approve list of courses recommended by CAC & the Pres Cabinet
6.	BE IT RESOLVED, That the Governing Board approve twelve (12) Community Services classes for scheduling in the Spring Semester, 1992 and future semesters.	ACTION Approve 12 Comm Serv classes for Sp Sem, 1992 & beyond
7.	SABBATICAL LEAVE REPORT: BILL JONES	INFORMATION
8.	BE IT RESOLVED, That the Quarterly Financial Status Report for the quarter ended September 30, 1991, as presented on form CCFS 311Q, be accepted and made part of the minutes of this meeting.	ACTION Accept Qtrly Fin Report for qtr ended 9/30/91 and make part of the Minutes of this meeting

9. BE IT RESOLVED, That the October 1991 Financial Statement be approved.	ACTION Approve October, 1991 Financial Report
J. REPORTS AND/OR INFORMATION FROM BOARD MEMBERS	Board Reports
K. REPORT BY THE SUPERINTENDENT	Superintendent's Agenda
L. ADJOURNMENT	Adjournment